



North Lincolnshire Council
**Adult Community
Learning**

Summer 2018 Course Brochure

Enrolment commences 9am 7 March 2018
at Ashby Link and Barton Adult
Community Learning Centres





Our courses will help you to:

- ▶ Learn new skills
- ▶ Gain a qualification
- ▶ Increase employability skills
- ▶ Improve health and wellbeing

You can enrol for yourself and a maximum of one other person:

- ▶ In person
- ▶ Online (www.northlincs.gov.uk)
- ▶ By telephone Ashby Link **01724 862217** or Barton **01724 296811**
- ▶ By post

Please bring personal ID and evidence to support a reduced fee. National Insurance Number required when enrolling on a vocational course.

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All Year Round Roll On Roll Off Programmes

Functional Skills Maths* and English*

These courses are suitable for those who want to improve their English and maths skills.

*Free for learners who have not achieved a GCSE English or maths 4-9 (previously A-C) grade.

Daytime and evening courses are available at different levels, ranging from 2 to 6 hours per week. We also offer Blended Learning Courses for Functional Skills at Levels 1 and 2.



English for Speakers of Other Languages (ESOL)

This course is suitable for people whose first language is not English. You will be able to improve your speaking, listening, reading and writing skills in English to make it easier to apply for a job, talk to doctors and teachers, find out about life in the UK or help your child with homework.

Daytime and evening courses at different levels and shift patterns. There may be a charge for these courses. Please contact CrosbyOne on 01724 847759 for further details.

For English, maths and ESOL you will need an assessment during the interview where you will be able to discuss your individual needs and choose a course that best suits you.

Skills for Employability

ITQ Award in IT User Skills (CLAiT)

This course is suitable for those learners who have a basic IT knowledge and who wish to gain a nationally recognised qualification. The qualification consists of 3 units using Microsoft Word, Excel and PowerPoint.

ECDL Level 2 Certificate in IT User Skills

This course is suitable for those who wish to develop their IT skills to Level 2, gain a qualification to include in their CV and enhance their career prospects. On this course you will study how to use Microsoft Word, Microsoft Excel and Microsoft PowerPoint to create accurate documents, spreadsheets and presentations.



NCFE Level 2 Certificate in the Principles of Business Administration

This course is suitable for anyone who may be looking for employment within a business administration role.



NCFE Level 2 Diploma in Business Administration

This course is suitable for anyone who is working in a business administration role.

NCFE Level 2 Diploma in Customer Service

This course is suitable for anyone who is already working in a customer service environment.

NCFE Level 2 Principles in Customer Service

This course is suitable for anyone wanting to work in a customer service environment and who needs a qualification to offer an employer.



NCFE/CACHE Level 2 Certificate in Supporting Teaching and Learning in Schools

This course is suitable for learners working or volunteering in schools as teaching assistants. It is part of the Qualifications and Credit Framework (QCF).

You will need to bring with you some ID and a letter from a school confirming that they can offer you a practical placement (this needs to be on letter headed paper). This placement must be in a classroom setting. You will also need to show a current DBS check.

To find out more please come along to an information session on:

Monday 12 March 2018, 5.00pm – 6.30pm or Tuesday 13 March 2018, 9.30am – 11.00am

The course starts on 1 May 2018, 9.30am – 11.30am or 5.30pm – 7.30pm



Health and Wellbeing

Health & Wellbeing Creative Crafts

This course is mainly aimed at those who wish to increase confidence and self-esteem.

Photoshop Elements Editing Tools and Features

This course is suitable for learners with a basic understanding of the techniques and processes used in Adobe Photoshop Elements 14, who wish to further develop their editing skills. Editing techniques will be discussed and demonstrated using the many tools and guided features available in this creative programme to enhance taken images.

Intermediate French for Holidays

This course is suitable for those people who would like to learn essential phrases for travelling to France. The learners will learn various aspects of the French language including very useful sentences as well as the French culture and lifestyle. This is an interactive class and learners will have the opportunity to improve their pronunciation using innovative, helpful techniques that will give them the confidence to speak and be understood.

Floristry

- **Introduction to Floristry for Beginners starting April 2018**
- **Introduction to Wedding Floristry for Beginners starting June 2018**

These courses are suitable people who wish to learn new skills and techniques to arrange flowers for the home or as gifts. The short taster to floristry course will focus on a range of seasonal arrangements, following step by step instructions to create and experiment with garden or shop bought materials, containers and accessories, working to your own budget.

- **Step into Spring – Flower Arranging – All Abilities starting 17 April 2018**
- **Summer Seasonal Flower Arranging – All Abilities starting 5 June 2018**

These courses are suitable for beginners and learners with some prior knowledge who wish to learn new skills and techniques to arrange flowers for fun for the home or for gifts. The courses will focus on the choice of seasonal materials and working to your own budget. Learning will focus on creating and experimenting with seasonal garden or shop bought materials, household containers and accessories to construct a range of traditional and contemporary designs.

Craft

Craft courses for all abilities.

- Sewing, Soft Furnishings and Upholstery Techniques
- Sewing, Upholstery, Knitting and Crochet
- Creative Crafts
- Sew to your heart's content

Sugarcraft

For all learners, from beginners to those who already have sugarcraft skills and wish to progress further.

- Sugarcraft Flowers
- Sugarcraft Creative Cake Decorations

Art

Art courses where you will have a personal choice for the subjects you wish to paint.

- Painting and Drawing Techniques (All Abilities)
- Painting and Drawing Techniques (Beginners)
- Painting and Drawing Techniques (Improvers)
- Watercolour Painting Techniques (All Abilities)
- Acrylic and Oil Techniques (All Abilities)



Creative Writing

For all learners who love creative writing, from beginners to those with some experience. You will be taught many areas/aspects relating to content of work, exploring other writers, scene setting, using your senses, point of view, character development, writing poems, memoir and life writing, writing for children.

Make Your iPad Work For You

For learners wishing to explore the use of applications and the more advanced features of the Apple iPad. Learners will discuss and examine methods of adding, operating and removing apps from their iPads and the use of the Apps store.



**For further information about
the dates, fees, full terms and
conditions please contact:**

Ashby Link **01724 862217**

Barton **01724 296811**

CrosbyOne **01724 847759**

Email: nlacl.enquiries@northlincs.gov.uk

You can also find us on Facebook:



www.facebook.com/nlcacl